

**SHRI DIGAMBER JAIN HIGHER SECONDARY SCHOOL**  
DIMAPUR : NAGALAND



**CALENDAR 2022**



# SHRI DIGAMBER JAIN HIGHER SECONDARY SCHOOL

Estd.-1947 (Govt. Recognised)

N.B.S.E. Reg. No. RR/3008/02

Jain Temple Road, Dimapur-797 112 : Nagaland

E-mail : sdjainhss@yahoo.com

Phone : 03862-233791

Website : www.jainschooldimapur.com



## SCHOOL TIMING

Class Nursery, LKG & UKG : 7.45 A.M to 11.00 A.M

Class 1 To 12 : 7:45 A.M. to 1:30 P.M.

***The school timing given above may change.***

### **VISITING DAYS & TIME TO MEET PRINCIPAL:**

**Monday to Friday: 09:30A.M. to 11:30A.M.**

- N.B. 1) During Recess, students are not allowed to go out of the school campus.
- 2) Except for the 2<sup>nd</sup> Saturday other Saturdays are working days.

# CALENDAR 2022

## JANUARY

S	M	T	W	T	F	S
30	31					1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

## FEBRUARY

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

## MARCH

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## APRIL

S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## MAY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## JUNE

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## JULY

S	M	T	W	T	F	S
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## AUGUST

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## SEPTEMBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

## OCTOBER

S	M	T	W	T	F	S
30	31					1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

## NOVEMBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## DECEMBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

# STUDENT PARTICULARS

1. Name in full (Block letters).....  
 Gender.....Class.....Sec.....Roll No.....  
 Admission No.....  
 E-mail ID.....
2. Date of Birth.....
3. Father's Name .....  
 Mother's Name .....Mobile No.....  
 Present Address.....  
 ..... Phone No.....  
 Permanent Address.....  
 ..... Phone No.....
4. Local Guardian's Name.....  
 Address.....  
 ..... Phone No.....
5. Name of brothers/sisters studying in the School  
 i..... Class ..... Roll No.....  
 ii..... Class ..... Roll No.....  
 I have read all the rules of the School as contained in the School Cal-  
 endar and agree to abide by them and all the decisions of the School.

Signature of Parent/Local Guardian

Specimen Signatures of parents/Local Guardian who are responsible for signing the school calendar.

Name & relationship to the student (father, mother, guardian)	Specimen Signature
1.....	.....
2.....	.....

# OTHER PERSONAL INFORMATION

*Affix a recent  
Passport size  
photograph*

1. Height ..... Weight .....  
Blood Group.....
2. Age in years .....
3. Mention any specific disease suffering from  
.....  
.....
4. Allergies if any .....

## CONTACT PHONE NUMBERS

Father .....

Mother .....

Local Guardian .....

Emergency Numbers .....

(If all the other numbers are not available)

## NATIONAL ANTHEM

जन गण मन अधिनायक जय हैं  
भारत भाव्य विधाता  
पंजाब सिंध गुजरात मराठा  
द्रविड़ उत्कल बंग  
विंध्य हिमांचल जमुना गंगा  
उच्छल जलधि तरंग  
तब शुभ नामे जागे  
तब शुभ आशिष माँगे  
गा हे तब जय गाथा  
जन-गण-मंगलदायक जय हे  
भारत भाव्य विधाता  
जय हे. जय हे. जय हे  
जय जय जय जय हैं।

रविन्द्रनाथ टैगोर

## SCHOOL PRAYER SONG

भावना दिन रात मेरी, सब सुखी संसार हो।

सत्य संयम शील का, व्यवहार हर घरबार हो ॥

धर्म का प्रचार हो, और देश का उद्धार हो।

पाप का परित्याग हो, और पुण्य का संचार हो ॥

रोशनी से ज्ञान का संसार में प्रकाश हो।

धर्म के प्रभाव से हिंसा का सर्वनाश हो ॥

शान्ति अरु आनन्द का, हर एक घर में वास हो।

वीर वाणी पर सभी, संसार का विश्वास हो ॥

रोग भय अरु शोक होवे, दूर सब परमात्मा।

कर सके कल्याण चम्पा, सब जगत की आत्मा ॥



## TIPS TO CHILDREN

*Don't lose time*

*Don't overeat before studying*

*Don't offend God*

*Space out your study time*

*Avoid bad companions as poisonous snakes*

*Choose some studious boy/girl as a friend*

*When it's time to play, get in there and play*

*Don't day dream! Keep your mind on your books  
when studying*

*Make a plan and stick to it*

*Define and prioritize tasks*

*Keep yourself healthy*

*Be kind to yourself*

*Get and give support*

*Your perseverance will help you succeed.*

*Above all pray.*

## PLEDGE

*“Bharat i.e. India is my country. All Indians are my brothers and sisters. I love my country and I am proud of its rich heritage.”*

*I shall always try to be worthy of it.*

*I shall give my parents, teachers and all elders respect and treat everyone with courtesy.*

*To my country and my people I pledge my devotion.*

*In their well-being and prosperity alone lies my happiness.*

## GENERAL INFORMATION

1. Shri Digamber Jain Higher Secondary School is a premier educational institution run by Shri Digambar Jain Samaj, a minority community with special privileges of Dimapur Town. The course of instruction comprises of all branches of education as prescribed by the Government of Nagaland & Nagaland Board of School Education. Besides, greater emphasis is given to moral instructions. The classes are run from Pre-Primary to Higher Secondary Level. Higher Secondary (Science & Commerce Streams) classes are run only for Girls.
2. The aim of the Institution is to impart quality education by cultivating habits of piety, hard work, discipline, love for the century old traditions, culture and values of life to the children. Hence particular attention is given to discipline and character formation by means of religious and moral instructions.

## ADMISSION

3. New Admission is given only to Nursery. Other admissions, if any, will depend on the availability of seats and merit of the student.
4. Admission to Nursery
  - (i) A child who have completed 3½ years or above by January can be admitted to class Nursery.  
Duly filled in Application Form should be submitted in the office with the following documents.
    - (a) 2 copies of recently taken passport size photo.
    - (b) 2 attested photo copies of the date of birth certificate issued by the competent authority.

5. Admission to Other classes (LKG to Class – 8)
  - (a) Duly filled in Application Form
  - (b) Two copies of recently taken Pass Port Photo.
  - (c) Transfer Certificate and Pupil Cumulative Record (PCR) from the institution previously studied.
  - (d) 2 attested photo copies of the Date of Birth Certificate issued by the competent authority.
  - (e) Progress Report of the Last Examination Appeared.
6. Students coming from outside the state of Nagaland should submit the Original Mark Sheet and Transfer Certificate counter signed by the DEO of the area.
7. New pupils must be introduced by the parents/guardian, who will be responsible for their regularity, conduct and payment of school fees.

## **FEES PAYMENT**

8. Fees will be received only during office hours and shall be paid on or before 10th of every month. After 10th of every month, a late fine of Rs. 10/- will be imposed.
9. Pupils failing to pay fees for three consecutive months shall have their names struck off from the roll. They may, however, be re-admitted on clearing all arrears and fines.
10. No School leaving certificate will be issued to students unless all the dues are paid in full.
11. Pupils failing to clear all dues will be debarred from sitting for examinations. Absence from examinations does not mean exemption from paying examination fees.
12. Parent or Guardian must pay the fees only to the Accountant or the person entrusted by the principal. No fees should be paid to the class teachers or any other staff of the school.

13. The school will not be responsible for loss of money by the student which is brought to the school for payment of fees.
14. A receipt should be obtained from the Accountant for the fees paid before leaving the counter. The fee receipt should be kept in safe custody for future references.
15. The Fee Card must be produced at the time of payment of fees.
16. In case of cancellation of Admission by the parent, no reimbursement of fees is allowed.

## **SCHOOL UNIFORM**

16. It is compulsory for the students to come to the school in Uniform as specified below:
17. The School Uniform (*for class 1 to 10*):
  - i) White Shirt (Boys & Girls)
  - ii) Grey Pants (Boys)  
Grey Pleated Skirt knee length (Girls)
  - iii) School Tie
  - iv) School Belt
  - v) White School Socks
  - vi) a. White Canvas Shoe (Nursery to Class - VII)  
b. Black Rexene Shoe (Class - VIII to XII)
  - vii) a. Maroon Sweater with School Logo  
(Nursery to Class X)  
b. Maroon Blazer with School Logo (Class XI-XII)
  - vi) On Wednesdays and Saturdays students should wear the group colour T Shirt and White shoe.
  - vii) Maroon Tie and Belt are compulsory for both Boys and Girls. These articles are supplied from the school on payment.

18. The uniform should be stitched as per the specification and requirement of the school uniform rules. Fashionable, tight fitting (Shirt & Long Pant) and short skirt are not allowed.
19. Students coming to school with wrong uniform will be sent back.

**Note:** There is a separate uniform for Higher Secondary Classes. For details refer to the prospectus.

## **TIFFIN/LUNCH**

20. The school has started canteen services from this academic session, however it is not compulsory for the students to use the canteen services. Students are advised to bring tiffin of home made vegetarian food. All kinds of packet foods, junk foods and other forms of eatables like dry noodles, chewing gum, chips etc. are not allowed in the school.

**NON VEGETARIAN FOOD IS STRICTLY  
PROHIBITED IN THE SCHOOL.**

## **EXAMINATIONS**

21. Pre-Primary to Class – 7 evaluations are done under CCE as per the SCERT Nagaland Guidelines. And for Class 8 – 12 Examinations and CCE is done under Nagaland Board of School Education. There will be Board Examination under Nagaland Board of School Education at the end of the course for these classes.
22. Progress report will be sent to the parents after completion of Quarterly Evaluation/Unit Tests and Terminal Examinations. It should be signed by the parent and should be returned to the class teacher on the next day.
23. It is compulsory that one of the parents should report in the school to sign in the progress report after the quarterly/ terminal examinations.

24. Students academic and non academic performance will be assessed throughout the year. Minimum 80% attendance is required to sit for the Terminal Examination.
25. Decision with regard to Examination result and promotion to the next higher class taken by the school authority would be final. There will be no re-consideration of result.

**STUDENTS WITH LESS THAN 80% ATTENDANCE ARE NOT ELIGIBLE TO SIT IN THE FINAL EXAMINATION/ BOARD EXAMINATION**

## **GENERAL RULES AND REGULATIONS**

26. Special attention is given to ensure a high standard of morality and discipline among the students by enforcing regular attendance and punctuality. Periodical reports will keep parents informed of the progress of their children.
27. Irregular attendance, habitual idleness, insubordination to teachers, any kind of cheating or serious misconduct, even outside the school premises, or any habit or behaviour injurious to the moral tone of the school will lead to the rustication of the student from the School at any time of the year.
28. No child suffering from contagious or infectious disease shall be permitted to attend the school.
29. Any communication (request or complaint) made by parents should be addressed to the Principal and not to the Class Teacher. Letters written in English or Hindi only will be accepted.
30. Parents and guardians are not allowed to see their children or interview teachers during class hours.
31. All pupils must speak only in English in the class/school premises otherwise a fine of Rs.50 will be imposed per occurrence.

32. The name of the pupil who absents himself/herself for more than 30 days without leave application will be struck off from the attendance register.
33. Any damage done to the school property in the Class or School premises must be made good by the pupil. Besides Rs.5000 must be paid as penalty.
34. Ornaments excluding chain, tops and rings are not allowed in school. To prevent loss of articles like umbrellas, rain coats, Tiffin carriers etc. the articles should be marked with name of the child. Students with tattoo marks will not be allowed to continue in the school.
35. The school cannot be held responsible for accidents, small or serious to pupils during school hours due to the negligence or restlessness of the child.
36. The school Diary/Almanac is a record concerning the student. Therefore, every student should take special care of this record and bring it to the class every day. In case of lose of diary, the student should obtain a written authorisation from the principal to buy a new diary.
37. Anyone using unfair means in examination will be debarred from further examinations. He will be declared to have failed and may even be expelled from the school.
38. Students failing in the same class for two consecutive years may be asked to leave the school or may be expelled.
39. No magazines, papers, or books other than school text books, may be brought to the school without the permission of the Principal. Parcels and letters are subject to inspection.
40. Mobile Phone, I Pad, Tablet computers, I Pod, Cameras etc are strictly prohibited in the school. These gadgets will not be returned. For a second time offence, the student will be expelled from the school.
41. It is compulsory that student should be in full uniform when ever they come to the school for any purpose.



## LEAVE OF ABSENCE

42. No pupil should absent himself/herself without obtaining leave previously.
43. Pupils must return after long vacations on the appointed day. In case of sickness an application with medical certificate from a registered doctor must be produced at the time pupil recovers and attends the school.
44. Leave application from the students should be supported by the signature of the parent/guardian concerned.
45. Leave of absence should be duly recorded in the column provided in the calendar and signed by the parents.

- **USE OF NON VEGETARIAN FOOD, TOBACCO PRODUCTS, GUTKAS, ALCOHOL OR ANY OTHER BANNED SUBSTANCES IN THE SCHOOL PREMISES AND ALSO OUTSIDE THE SCHOOL IN UNIFORM WILL LEAD TO THE IMMEDIATE TERMINATION OF THE DEFAULTER FROM THE SCHOOL.**
- **A STUDENT WHO INVOLVES IN HOOLIGANISM, GANG-FIGHT, PHYSICAL ASSAULT, SEXUAL HARASSMENT, RAGGING, INTIMIDATION, INVOLVEMENT IN STEALING, BURGLARY OR ANY OTHER OFFENCE THAT BREAK THE LAW OF THE COUNTRY INSIDE OR OUTSIDE THE SCHOOL WILL LEAD TO THE IMMEDIATE TERMINATION OF THE DEFAULTER STUDENT.**

## REQUEST TO PARENTS

46. a) Parents or guardians on their part will study and understand the School rules and regulations carefully and observe them faithfully.

- b) Parents are earnestly requested to enforce regularity and discipline at home and see that their children prepare their lessons and do the assigned homework/ assignments/project works regularly.
- c) Criticism of teachers in the presence of the pupils must be avoided because it causes the student to lose his/her respect for his/her teacher and ultimately affect the moral tone of the institution. Hence parents are requested to meet the principal for any clarification.
- d) Due to any reason, if a parent is called to office of the principal for the welfare of their child, they should meet the principal in time without hasitation.
- e) All the parents are requested to come and join the parent-teachers meet with your valid suggestion without fail for the welfare of your children and betterment of the institution.
- f) We encourage you to have cashless transaction.

## **TO BE SIGNED BY THE PARENTS**

*I hereby acknowledge that I have gone through the rules and regulations of the school given above and do hereby undertake that I shall have no objection whenever the school takes up appropriate actions against my ward/wards in case he or she violates the above provisions or fails to observe discipline. I am also aware that my son/daughter shall be debarred from the final examination in case his/her attendance is less than 80%. and that he or she shall be expelled from examinations if caught red handed resorting to malpractices.*

*Signature of Parent/Guardian*

# ACADEMIC CALENDAR 2022

6 January – 31 March	Special Coaching Program for Class 11 & 12
January 27	New Academic Session Begins
March 1 – 5	Class-11 Practical Examinations
May 10	Session Begins for Class – 12
May 4 – 10	First Unit Test for Class 9 & 10
June 13 – 25	Mid Term Examination of Class 8, 9 & 10 Term II Examination of Class 1 – 7
June 5	World Environment Day celebrations
July 7 – 31	Summer Break
September 5	Teacher's Day Celebration
September – October	Mid Term Examination of Class-12 Phase I VIII & IX Final Examination
November	CI 11 Mid-Terminal Examination Model Examination of Class 10 & 12
November 14	Children's Day celebration
December	Phase II VIII & IX Final Examination
December 4 – 12	Class 12 Practical Examination
December 15 – January 5	Winter Vacation & Christmas Holidays

## HOLIDAY LIST - 2022

January	14	Makar Sankranti
January	26	Republic Day
February	05	Saraswati Puja
March	18	Holi
April	14	Mahavir Jayanti Dr. B.R. Ambedkar Jayanti
April	15	Good Friday
April	16	Hanuman Jayanti
May	03	Id-UI-Fitar
July	07 – 31	Summer Break
July	21	Bakrid (Eid-UI-Adha)
August	15	Independence Day
August	19	Krishna Janmashtami
September	09	Anant Chaturdashi
September	11	Forgiveness Day
October	02	Gandhi Jayanti
October	03 – 05	Durga Puja
October	09	Id-e-Millad
October	24	Diwali
October	29	Chaath Puja
November	08	Guru Nanak Birthday
December	01	Nagaland State Inauguration Day

# **ACADEMIC PROGRAMME 2022**

FOR NURSERY – CLASS 7 (UNDER CCE)

## **FIRST EVALUATION PERIOD : 26 January – 25 May**

First Class Test (10 Marks) : February 25 – March 29

Second Class Test (10 Marks) : April 19 – 25

Third Test (60 Marks) : May 16 – 25

## **SECOND EVALUATION PERIOD : 30 May – 2 September**

First Class Test (10 Marks) : June 13 – 22

Second Class Test (10 Marks) : Aug 03 – 12

Third Test (60 Marks) : Aug 24 – Sept 2

## **THIRD EVALUATION PERIOD : 9 September– 28 November**

First Class Test (10 Marks) : Sept 19 – 28

Second Class Test (10 Marks) : Oct 20 – 31

Third Test (60 Marks) : Nov 17 – 28

The Academic Programme listed above are liable to change if there is a need arises

# ACADEMIC PROGRAMME 2022

FOR CLASS VIII, IX & X

## MID TERM – 28<sup>TH</sup> JANUARY TO 25<sup>TH</sup> JUNE 2022

1 <sup>st</sup> Class Test (10 Marks)		1 <sup>st</sup> Unit Test (30 Marks)		2 <sup>nd</sup> Class Test (10 Marks)	
Subjects	Date	Subjects	Date	Subjects	Date
Science	Mar 23	SS	04 May	Maths	23 May
SS	Mar 24	Maths	05 May	English	24 May
English	Mar 26	English	06 May	SS	25 May
Alt. Eng/Hindi	Mar 29	Science	07 May	Alt. Eng/Hindi	26 May
Eng-II/BK/FIT	Apr 01	Alt. Eng/Hindi	09 May	Science	27 May
Maths	Apr 02	Eng-II/BK/FIT	10 May	Eng-II/BK/FIT	28 May

**Mid Term Examination (80 marks) : 13 – 25 June 2022**

## END TERM – 26<sup>TH</sup> JUNE TO 18<sup>TH</sup> DECEMBER 2022

1 <sup>st</sup> Class Test (10 Marks)		2 <sup>nd</sup> Class Test (10 Marks)	
Subjects	Date	Subjects	Date
English	19 August	Maths	20 October
SS	20 August	English	21 October
Science	22 August	Science	22 October
Maths	23 August	SS	23 October
Eng-II/BK/FIT	24 August	Eng-II/BK/FIT	24 October
Alt Eng/Hindi	25 August	Alt Eng/Hindi	25 October

**Model Exam (80 marks) : 3 – 16 November 2022**

### \*\* Instructions

1. Class Test should be written in Test Copy.
2. Students who fail to sit in Class Tests & Unit Test will not be allowed to sit in the Terminal Examination & Model Examination.
3. Performance in the class test also will contribute to the final Internal/ Practical Marks.
4. Class 8 GK, Moral Edn, Heritage Studies and Computer Class Test routine will be given separately in the class

## TEST ROUTINE FOR THE YEAR 2022 FOR CLASS 1 to CLASS 7

	First Evaluation Period January 28 – May 27			Second Evaluation Period May 30 – September 7			Third Evaluation Period September 9 – November 30		
	Test-1 10 Marks Feb/March	Test-2 10 Marks April	Test-3 60 Marks May	Test-1 10 Marks June	Test-2 10 Marks August	Test-3 60 Marks Aug/Sept	Test-1 10 Marks September	Test-2 10 Marks October	Test-3 60 Marks November
Subjects									
Science/EVS	28 Mon	19 Tue	16 Mon	13 Mon	3 Wed	24 Wed	19 Mon	20 Thu	17 Thu
Hindi	01 Tue	20 Wed	17 Tue	14 Tue	4 Thu	25 Thu	20 Tue	21 Fri	18 Fri
General Knowledge	02 Wed	21 Thu	18 Wed	15 Wed	5 Fri	26 Fri	21 Wed	22 Sat	21 Mon
English-I	03 Thu	22 Fri	19 Thu	16 Thu	6 Sat	27 Sat	22 Thu	25 Tue	22 Tue
Social Studies	04 Fri	23 Sat	20 Fri	17 Fri	8 Mon	29 Mon	23 Fri	26 Wed	23 Wed
English-II	23 Wed	25 Mon	21 Sat	18 Sat	9 Tue	30 Tue	24 Sat	27 Thu	24 Thu
Computer	24 Thu	26 Tue	23 Mon	20 Mon	10 Wed	31 Wed	26 Mon	28 Fri	25 Fri
Maths	26 Sat	27 Wed	24 Tue	21 Tue	11 Thu	1 Thu	27 Tue	29 Sat	26 Sat
Dictation/Moral Education	29 Tue	28 Thu	25 Wed	22 Wed	12 Fri	2 Fri	28 Wed	31 Mon	28 Mon

- In case of any change in the dates mentioned in the routine, it will be informed in the class in advance.
- First & Second Test is Class Tests and carries 10 marks. The Third Test carries 60 marks and students will be given 1 hr 45 minutes.
- There is no class test for Religion subject. Only one test will be taken at the end of each evaluation period for 40 marks.
- **No Re-Test will be taken for students who missed the test due to being absent on the day of the test.**

# SCHEME OF EVALUATION & ASSESSMENT

NURSERY – CLASS 7

## SCHOLASTIC SUBJECTS : English-I, English-II, Mathematics, Science, Social Sciences, Hindi and Alternative English

The whole academic year is divided into three equal evaluation period. The syllabus is divided into three parts in all the subjects. The lessons meant for a particular evaluation period will be completed within that evaluation period and assessment will be done using the following evaluation modes:

### **Internal Assessment**

Skill Based Assessment	- 10 marks
Class Work	- 05 Marks
Home Work	- 05 marks
First Class Test	- 10 marks
Second Class Test	- 10 marks
<b>Total</b>	<b>- 40 marks</b>

**External examination  
at the end of each period - 60 marks**

## CO-SCHOLASTIC SUBJECTS

### *Scheme of Evaluation*

Subjects	External			Internal	Total
	1 <sup>st</sup> Test	2 <sup>nd</sup> Test	3 <sup>rd</sup> Test		
GK.	15	15	60	C/W & H/W - 10	100
Moral Edn	10	10	60	Project - 10 C/W & H/W - 10	100
Computer	10	10	40	Practical - 30 C/W & H/W - 10	100
Religion			40	Project 1 - 10	(50×2) 100
Dictation	30 Words	30 Words	30 Words	Copy Maintenance - 10	100
Draw & H/W	Only Internal Assessment in Grades				

\* Moral Education & Computer subject is from Cl-3 onwards.



## FEE CHART - 2022

Class	N/Adm. Fee	R/Adm Fee	Annual Charges	Other Charges	Tuition Fee	Total (Incl. 1 <sup>st</sup> 3 months Tuition Fee)		Year Total	
						Re-Adm	Fresh Adm	Re-Adm	Fresh Adm
Nur to II	1400	700	1800	PCR Fee Class 1 Rs. 100	750	4750	5450	11500	12200
III to VII	1800	900	2100		900	5700	6600	13800	14700
VIII	2000	1000	2400	SCERT Fee Rs. 900	900	6100	7100	14200	15200
IX & X	2000	1000	2200	Lab Charges Rs. 900	950	6950	7950	15500	16500
XI & XII (Arts & Com)	3000	1500	3000		1000	7500	9000	16500	18000
XI & XII (Sc)	3000	1500	3000	Lab Charges Rs. 5000	1000	12500	14000	21500	23000

Note:

- For Class 9, 10, 11 & 12 in addition to the above mentioned fees Question Paper Fees, Board Examination Fees, Practical Examination Fees (only Class 11-12 students) also should be paid as per the rate fixed by NBSE.
- NBSE Registration Fees for Class-8 is ₹ 300 & Class-11 is ₹ 350. It will be collected at the time of taking admission
- Belt & Tie will be supplied by the School. Rate: Belt - ₹ 100, Tie - ₹ 100. ID Card - ₹ 100 should be paid at the time of admission.

# STUDENT REGULARITY RECORD

## LEAVE DURING SCHOOL HOURS

(To be used when a pupil is permitted to go home during school hours by the principal)

Name .....

Class ..... Sec..... Roll No. ....

Date	Reason	Time of leaving	Sign of Principal	Signature of parent/guardian

# STUDENT REGULARITY RECORD

## LEAVE DURING SCHOOL HOURS

(To be used when a pupil is permitted to go home during school hours by the principal)

Name .....

Class ..... Sec..... Roll No. ....

Date	Reason	Time of leaving	Sign of Principal	Signature of parent/guardian

# STUDENT REGULARITY RECORD ABSENT FROM SCHOOL

Name .....

Class ..... Sec..... Roll No. ....

Date of return	No of days absent	Reason in brief	Parent's Signature	Principal's Signature

# STUDENT REGULARITY RECORD ABSENT FROM SCHOOL

Name .....

Class ..... Sec..... Roll No. ....

Date of return	No of days absent	Reason in brief	Parent's Signature	Principal's Signature

# STUDENT REGULARITY RECORD ABSENT FROM SCHOOL DURING TEST / EXAMINATION

Name .....

Class ..... Sec..... Roll No. ....

Subject & Date	Test/ Examination	Reason in brief with Guardian's Signature & Date	Principal's Signature

# STUDENT MONITORING DEVICE

## LATE REPORT

Name .....

Class ..... Sec..... Roll No. ....

Date	Time of arrival	Signature of Principal	Signature of Guardian

## STUDENT MONITORING DEVICE LATE REPORT

Name .....

Class ..... Sec..... Roll No. ....

Date	Time of arrival	Signature of Principal	Signature of Guardian





# STUDENT MONITORING DEVICE

## HOME WORK NOT DONE

Name .....

Class ..... Sec..... Roll No. ....

Date	Subject	Teacher's Signature	Guardian's Signature

**STUDENT MONITORING DEVICE**  
**TEXT BOOK/NOTE BOOK NOT BROUGHT**

Name .....

Class ..... Sec..... Roll No. ....

Date	Subject	Teacher's Signature	Guardian's Signature





# ATTENDANCE RECORD

Month	Total School days	No. of days absent	Teacher's Signature	Guardian's Signature
January				
February				
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				

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# ROUTINE

Name of Examination .....

Date	Day	Subject	Time



# LIBRARY RECORDS

Date of Issue	Name & Code No. of the Book	Date Return	Sig. of Lib Incharge

# LIBRARY RECORDS

Date of Issue	Name & Code No. of the Book	Date Return	Sig. of Lib Incharge

# **TIME TABLE**

## **Nursery, LKG & UKG**

<b>Period/time</b>	<b>I (8:00 – 8:40)</b>	<b>II (8:40 – 9:20)</b>	<b>RECESS (09.20AM TO 9.40AM)</b>		<b>III (9:40 – 10:20)</b>	<b>IV (10:20 – 11:00)</b>
<b>Monday</b>						
<b>Tuesday</b>						
<b>Wednesday</b>						
<b>Thursday</b>						
<b>Friday</b>						
<b>Saturday</b>						

